

Community Outreach Fund Policy

Approved by Board of Elders April 19-2011

Purpose

It is the desire of the pastors, staff and Board of Elders of The Chapel that our church body be compassionately involved in our community. Opportunities to serve our community abound. Some opportunities require little or no funding while others require a seasonal or ongoing revenue source.

The purpose of this policy is to set forth clear guidelines concerning receiving funds for this outreach effort and how these funds will be managed and distributed.

Approval Process

Funds may be donated to the general Community Outreach Fund at any time by any individual or business. Donations may be made in the form of cash, check, credit or debit card, bank draft or any other negotiable security.

Designating funds to a specific outreach may be done once a specific outreach emphasis has been approved by the Board of Elders or Management Team. Currently, there are three approved outreaches in this fund. They are: Kids Hope, Gardere Ministries and Pine Cove Base Camp. Once a specific outreach has been approved, the Business Administrator will set up a Community Outreach sub-fund for the specific outreach emphasis.

How Funds Are Received and Designated

All funds given to The Chapel's Outreach Fund should be made payable to The Chapel with a note in the memo section of the check indicating "Outreach." If the donor wants to indicate his or her specific preference for a sub-fund, this can be entered on the memo line as well. (Example: "Outreach-Kids Hope")

Disclaimer

The following disclaimer should appear on all fund raising literature for Chapel sponsored Community Outreaches:

Excess funds may be used for approved outreaches.

Final Determination of Funds

Once funds for any community outreach effort are received by The Chapel on the Campus, Inc., they are no longer under the control of the donor. The Chapel reserves the option to utilize the donated funds for the community outreach priorities set forth by the Chapel's leadership. While every effort will be made to honor the donor's suggested designation, the donor is to understand that The Chapel is not bound by such a suggestion.

Use of These Funds

Expenditures from this fund will be approved by the Senior Pastor or designee.